

**From:** Vankeerbergen, Bernadette  
**To:** [Ellawadi, Allison B.](#)  
**Cc:** [Lam, Pok-Sang](#); [Haddad, Deborah](#)  
**Subject:** SHS 6742.03  
**Date:** Friday, February 19, 2016 12:53:00 PM  
**Attachments:** [image001.png](#)

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Dear Allison,

This week the SBS Panel of the ASC Curriculum Committee considered a proposal to change the focus and title of SHS 6742.03.

The Panel did not vote on the proposed revision but would like the following points addressed first:

- Is this going to be a 10-week course? The revised academic calendar for the summer does not account for 10-week courses and this course does not say it is scheduled flexibly. How would a 10-week course be offered? (The current/previous syllabus only indicates 6 meetings over 3 weeks—so does not clarify the point.) The schedule information should be clearly given, along with the meeting/instructional hours that justify the one-credit hour.
- What are the required texts? How much reading needs to be done for this course?
- Assignments: The syllabus states that; “Grades will be assigned based on attendance, class participation/performance, lab, participation in clinical practicum, quizzes and completion of the assignments.” However, there is no information about the nature of the assignments or quizzes, nor how the class participation, lab and practicum participation will be measured, and how these all align with the course objectives. There is also no information on the weights assigned to components of grading.
- The weekly schedule also lists “Report Drafts due DATE.” However, “reports” are not listed in the area that talks about “Grading.”

I will return SHS 6742.03 via curriculum.osu.edu in a minute to enable the department to address the points above.

Should you have any questions about this feedback, please feel free to contact Professor Pok-sang Lam (Chair of the SBS Panel; cc’d here), or me.

Best regards,  
Bernadette



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